



**CITY OF ST. LOUIS PARK**  
invites applications for the position of:

# Urban Forestry and Natural Resources Intern

An Equal Opportunity Employer

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**SALARY:** \$16.00 - \$22.00 Hourly

**OPENING DATE:** 02/15/19

**CLOSING DATE:** 03/24/19 11:59 PM

**PRIMARY OBJECTIVE OF POSITION:**

Gain exposure to municipal urban forestry and natural resources management through experiences in disease and insect management programs, varied urban natural resource disciplines, and other related areas and responsibilities.

Undergraduate student interns pay range: \$16-\$18/hour

Graduate student interns pay range: \$20-\$22/hour

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Perform insect and disease inspections to urban forest and advise residents on insect, disease, and other urban forest/landscape pests.
- Implement Dutch Elm Disease (DED), Oak Wilt, and Emerald Ash Borer (EAB) sanitation programs, including identification and marking of diseased/infested trees, determining ownership of trees, completing related paperwork, delegating assignments to contractor and in-house crew, providing education to the public, and monitoring and enforcing diseased tree ordinance.
- Support Cartegraph (asset management program) and relevant GIS applications by inputting data.
- Execute invasive species identification and removal, enforce Vision Obstruction ordinance and private tree contractor licensing.
- Assist with native plant installations and maintenance, including raingardens, shoreline restorations and perennial gardens.
- Assist with boulevard tree planting program by preparing site, recommending tree species, recordkeeping, and other duties as needed.
- Learn about and assist with with MS4 Stormwater program.
- Perform physical labor in context of forestry, including tree pruning, small tree removals, tree crew duties, and other related tasks.
- Perform other duties and responsibilities as apparent or as assigned.

**MINIMUM QUALIFICATIONS:**

- Currently enrolled in degree or certificate program or taking postsecondary courses related to urban forestry or natural resource management.
- Completion of classes in dendrology, entomology and plant pathology.
- Possession of MN DNR Tree Inspector Certification or ability to obtain within 30 days of hire.
- Must have a valid Class D Minnesota Driver's License.
- Physical ability to perform all essential duties and responsibilities of the position.

- Ability to communicate effectively both orally and in writing with people from all cultures and backgrounds in order to achieve the city's strategic objectives for racial equity.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.stlouispark.org>

Job #783-02  
URBAN FORESTRY AND NATURAL RESOURCES INTERN  
AT

OUR OFFICE IS LOCATED AT:  
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952-924-2520  
[hr@stlouispark.org](mailto:hr@stlouispark.org)

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